

# Labor Relations Services: HR 101 SERIES

## SESSION 2: ABOLISHMENT/LAYOFF/ RECALL

**Tuesday, January 24, 2017  
8 a.m. — 12 p.m.**

*NOTE: Program will begin at 8:15 a.m.*

**Location: Erie 1 BOCES Education  
Campus, Building A**

**Conference Room: A1**



## TOPICS TO BE COVERED IN SESSION 2

- Procedures for abolishing positions and the layoff and recall of persons holding competitive positions in classified service (Civil Service Law) as well as those holding certified positions (Education Law).
- Determining retention and seniority status.
- Placement on Preferred Eligibility Lists and Reinstatement rights.

**Certified Employees—Presented by:**  
Erie 1 BOCES Labor Relations Services

**Classified Employees—Presented by:**  
Mindy Czechowski, Chief of Classification and  
Compensation for Erie County Dept. of Personnel

*Moderator: Colleen A. Sloan*

## WHO SHOULD ATTEND?

Assistant Superintendents for Human Resources/Personnel  
Directors of Human Resources/Personnel  
School Business Administrators and School Business Officials  
Other Central Office Administrators with Human Resources  
Responsibilities

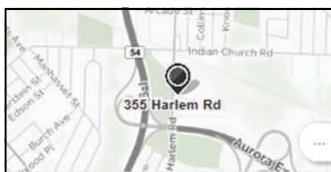
## SERIES SESSIONS

SERIES SESSIONS	DATES AND TIMES	
Session 1: Hiring and Appointments .....	Monday, November 28, 2016	8 a.m. - 12 p.m.
Session 2: Abolishment/Layoff/Recall .....	Tuesday, January 24, 2017	8 a.m. - 12 p.m.
Session 3: Evaluation/Discipline/Termination .....	Tuesday, March 28, 2017	8 a.m. - 12 p.m.
Session 4: Taylor Law/Contract Administration, Grievances & Arbitration .....	Monday, May 22, 2017	8 a.m. - 12 p.m.
Session 5: Complaint Response, Harassment & Discrimination .....	Wednesday, July 19, 2017	8 a.m. - 12 p.m.
Session 6: Disabled, Sick or Injured Employees .....	Monday, September 25, 2017	8 a.m. - 12 p.m.

## Fee per attendee:

**Each session individually — \$250\***

\* Eligible for BOCES aid — Erie 1 BOCES Labor Relations Services —  
Customized Staff Development (Labor Relations/Personnel)  
Service Code: 655.001



SESSION 2: To be held in Conf Room A1

All other sessions will be held at:  
Erie 1 BOCES Education Campus  
Building A, Conference Room A2  
355 Harlem Road, West Seneca, NY 14224

For more information call: (716) 821-7115

  
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